

**FOUNDATION FOR INNOVATION AND TECHNOLOGY TRANSFER
(FITT)**

Advt. Ref. No. FT/11/2020

Date: 1st March, 2021

Vacancy Notification

Applications are invited from experienced, qualified and competent persons for the position of GM/Chief Operating Officer at FITT. Interested candidate may apply in confidence with a CV covering educational & professional qualification, work experience, contact details, references etc. Also send your particulars in the excel format available at www.fitt-iitd.in/org and email to uttam.fitt@gmail.com. The applications should reach us by email with the subject as "Application for the post of COO" on or before **14th March, 2021.**

FITT

JOB TITLE (Level): General Manager/ COO

COMPENSATION: Consolidated, upto Rs 24L per annum (negotiable).

TENURE : 3 years (renewable subject to a performance review)

AGE : Preferably less than 52 years

JOB PROFILE :

The incumbent is required to supervise and coordinate multifarious operational roles like –administration and new project implementation, stakeholder engagement and innovation management.

The person will also work closely with the Institute to support them in relevant research bids and to bring research opportunities to the faculty scientists. The person shall write grant proposals and develop and implement innovation programs The person shall work to optimise resource deployment, improve service levels at FITT and take initiatives in implementing modern management tools and processes.

The Job description is not exhaustive and the post holder may, from time to time, be required to undertake other related duties. The person may be posted at any of FITT's project sites / venues.

Qualifications:

Essential : A degree in a STEM subject from a recognized and reputed institute / university

Desirable : Higher level qualifications (like a PhD) from a leading institute / university.

Experience and Knowledge

- Substantial managerial / administrative experience (about 15 years) in a Corporate /Defence / Development / Govt. organisation having a technical focus.
- Experience of resource and project management
- Good understanding / experience of academic / R&D culture and processes.
- Exposure to co-operative programs
- Exposure to / experience in innovation and start-up ecosystem

Skills

- Techno-commercial acumen with excellent IT skills
- Strong relationship and communication skills
- Ability to prioritise with strong delivery focus
- Self-driven with ability to supervise and manage multiple programs

Shortlisted candidates will be called for Interview as per recommendations of the Screening Committee constituted for the purpose. The decision of the Screening Committee is final.

FITT reserves the right to fill or not to fill any or all the posts.

Mere fulfilment of minimum eligibility criteria is not a claim for interview call.

The Last date for receipt of Application is 14th March 2021

(Uttam Aswal)
Officer-Project/Program