

**FOUNDATION FOR INNOVATION AND TECHNOLOGY TRANSFER
(FITT)**

Advt. Ref. No. AIC/1/2020
August 18, 2020

Vacancy Notification

AIC IIT Delhi Sonipat Innovation Foundation has been established under Sec 8 of the Indian Companies Act 2013 by FITT and IIT Delhi, with support from NITI Aayog (AIM), in 2019 to establish an effective platform to incubate and nurture Technology Startups.

The company is focused on creating a best-in-class infrastructure to support the technology Startups and to promote entrepreneurial activities among academia and enable commercialisation of technology.

The Foundation is seeking applications for the following positions:

Post 1: Chief Executive Officer (CEO)

Roles & Responsibilities:

- To provide leadership to the Atal Incubation Centre (AIC) to achieve its objectives and targets with a culture that promotes ideas and their commercialization.
- To develop and implement innovation programs for AIC.
- Spearhead senior level, strategic relationships with key stakeholders.
- Implement annual plans and targets.
- To facilitate the growth of start-ups.
- Work towards sustenance of the Foundation which shall be an important performance metric.

Qualification: Graduate engineer with MBA from a reputed Univ. / Institution.

Experience: At least 15 years of senior management experience with minimum 5 Years in a Start-up Ecosystem

Age: Less than 55 years

Tenure: 3 Years with 6-month probation

Location: IIT Delhi Technopark, Sonipat Campus.

Annual salary: As per experience and qualification.

Post 2: Incubator Manager

Job description

- Support CEO in managing operations such as executing pre-incubation & incubation activities, market assessment, coordinating with incubates,

mentors, partners, investors, report preparation, support in managing incubator

- Assist start-ups (users) in problem solving and planning projects on an as-available basis.
- Coordinate the Makers Space/ Workshop calendars, including scheduling classes, events, maintenance, etc.
- The candidate should have entrepreneurial spirit, focus on tangible results, have a collaborative “can do” attitude and a desire for continuous improvement.
- Other duties as assigned

Qualification: Graduate in a STEM subject or equivalent with following skills and qualities and minimum 5 years’ experience:

- Excellent ability to diagnose problems, build and repair machines, make things, learn new skills, think critically, fail early and fast, etc.
- Flexibility and willingness to learn new skills/information and take on new tasks.
- Detail oriented with strong organizational skills with strong technical troubleshooting skills and an ability to use multiple tools and skills when problem solving, both digital as well as conventional.
- Dynamic with a positive, collaborative, and well-organized work style.
- Proficiency with computers and office software.
- Ability to work independently and with a team.

Location of Job: AIC IIT Delhi Sonipat Innovation Foundation, IIT Delhi Technopark, Sonipat Campus.

Annual salary: Upto Rs 9.6 Lac consolidated.

Age: Less than 40 years

Tenure: 3 years with 6-month probation

Post 3 : Maker Space (Workshop) Facilitator

Job description

- Assist in setting up and maintaining shop areas and maintain a creative, safe, clean, and fun work environment for start-ups (users) including equipment booking, utilisation, charging users, equipment maintenance, space maintenance, etc.
- Maintain and manage Makerspace inventory of materials, tools and equipment.
- Teach both basic safety courses and advanced courses covering all the Maker Space equipment as well as develop new curriculum to train users on the use of the various machines
- Maintain standard operating procedures for The Maker Space/ Workshop

Qualification: Diploma/ Graduate in a technical field or equivalent with proficiency/ expertise in one or more of the following areas with minimum 1-year experience:

- Woodworking
- Welding/Metal Fabrication
- Digital Fabrication

- Microcontrollers/Electronics/Robotics
- Leathercraft/Textiles
- Competency with 3D CAD software,
- Operating machinery
- Prototyping competence in a Makerspace.

Location of Job: IIT Delhi Technopark, Sonipat Campus.

Annual salary: Upto Rs 3.6 Lac consolidated.

Age: Less than 30 years

Tenure: 3 years with 6-month probation

Interested candidate may apply in confidence with a CV covering educational & professional qualification, work experience, contact details, references etc. Also send your particulars in the excel format available at www.fitt-iitd.org/in and email to uttam.fitt@gmail.com. The applications should reach us by email with the subject as “Application for the post of “_____” on or before **8th September, 2020.**