

Category	Details
Position	Chief Operating Officer (COO)
Location	IIT Delhi Campus
Contract Period	3 Years (renewable based on performance and organizational needs)
CTC	
Experience	- Minimum 10 years of professional experience in relevant roles.
	- Preference for candidates with 15 years or more of experience in leadership positions.
Qualification	- Postgraduate degree or higher, preferably in management, operations, or related fields.
Key Responsibilities	1. Strategic Leadership:
	- Develop and implement strategic plans to enhance the operations of the Foundation.
	- Align organizational goals with the vision of IIT Delhi and external stakeholders.
	- Drive initiatives to foster innovation and growth in startups and incubators.
	2. Operational Management:
	- Oversee day-to-day operations of startups and incubation programs.
	- Ensure efficient management of facilities, resources, and infrastructure.
	- Collaborate with internal and external teams to optimize processes and deliver quality outcomes.
	- Review and monitor projects across locations and adjust execution strategies as needed to meet objectives, regulatory standards, and performance benchmarks.
	3. Human Resource Management:
	- Design and implement HR policies and practices to attract and retain talent.
	- Lead performance evaluations, training, and development programs.
	- Foster a positive organizational culture focused on innovation and collaboration.
	4. Policy and Compliance:
	- Ensure compliance as per regulatory and statutory norms, including MCA and funding program guidelines.
	- Manage private equity share transfers and other financial transactions.
	- Liaise with ministries (MEITY, DST, DBT, MSME, etc.) to navigate and comply with relevant schemes and programs.
5. Stakeholder Engagement:	
- Build and maintain partnerships with public, private, and academic institutions.	

	<ul style="list-style-type: none"> - Represent the Foundation in policy advocacy and implementation discussions. - Engage with investors, government bodies, and industry experts to further the Foundation's mission.
Key Skills	- Expertise in private equity share transfer and compliance processes.
	- Familiarity with ministry-specific schemes and regulations.
	- Strong advocacy and policy implementation skills.
	- Proven ability to engage diverse stakeholders and drive innovation.
	- Effective communication and leadership skills to manage multidisciplinary teams.
Engagement	- Proven track record of collaboration and successful outcomes in public-private-academic partnerships.
	- Ability to build networks that contribute to the Foundation's growth and influence.
Preferred Attributes	- Strong problem-solving and decision-making abilities.
	- Visionary leadership with an eye for emerging trends in technology and innovation.
	- Exceptional organizational and project management skills.

Interested candidates are requested to send their resumes at hrfitt@fitt-iitd.in/swetasingh@fitt-iitd.in