Foundation for Innovation and Technology Transfer (FITT) invites

Expression of Interest (EOI)

For

Project ABHAY ERP website and Mobile APP (Android) development

EoI No:
Through website: https://fitt-iitd.in

Addressed to

**Chief Operating Officer,
Foundation for Innovation and Technology Transfer**

E-Mail: coo@fitt-iitd.in and vivekk@iitd.ac.in

Disclaimer

This EOI is not an offer by FITT, but an invitation to receive EOIs from Party/Parties. No contractual obligation whatsoever shall arise from the EOI process unless and until a formal contract is signed and executed by duly authorized Officer of FITT with the Party/Parties.

	Expression of Interest (EOI)	
	EoI for Project ABHAY ERP website and Mobile APP (Android) development	

(Through online mode only- https://fitt-iitd.in

FITT No. –   **Date:- 04th.10.2024**

1.   Foundation for Innovation and Technology Transfer (FITT) for invites EOI from eligible experienced Firms/ /Contractors / Agencies / Bidders registered in appropriate category in any Government Organization/PSUs. / Private Institutions for execution of works as listed below:-

2.	Date of Downloading of EOI Document	:	From 04.10.2024 to 1 7.10.2024 up to 05:00 P.M. Through website: https://fitt-iitd.in
3.	Last date for Query on EOI	:	15.10.2024
4.	Last Date and time for submission/uploading of EOI documents.	:	Date: 17.10.2024 up to 04.00 P.M. Through website: https://fitt-iitd.in
5.	Place for opening of EOI opening and presentation	:	Conference Room FITT, Deans Complex IIT Delhi Hauz Khas, New Delhi 110016
6.	Mode of selection	:	Presentation and evaluation
7	Presentation	:	22nd Oct 2024
8.	Officer inviting EOI	:	Col. Naveen Gopal (Retd.), Chief Operating Officer, FITT, IIT Delhi. Email: coo@fitt-iitd.in & vivekk@iitd.ac.in
9.	Time Frame: The maximum time for completion of activities mentioned in EOI is 20 Weeks from the date of award of contract including testing and implementation of the integrated solution, Debug and Stabilistion.		
10.	The execution and O&M under also will be a part of the Project. The shortlisted Party/Parties onboarded through this EOI shall be given the RFP which will be a limited tender.		
11.	The authority shall have the right to reject the EoI without assigning any reason whatsoever. For any information department Contact No. 011 - 26597164		
12.	For queries & Clarifications, if any, send e-mail to coo@fitt-iitd.in and vivekk@iitd.ac.in		
	Chief Operating Officer Foundation for Innovation and Technology Transfer, IIT Delhi, Hauz Kaus, New Delhi – 110016		

DISCLAIMER

The information contained in this **EOI** or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of Foundation for Innovation and Technology Transfer (henceforth referred to as FITT in this document/ 'the Authority') or any of its employees or advisers, shall be considered confidential and not to be reproduced/ transmitted/ adopted/ displayed for any purpose whatsoever.

This EOI is one of the steps in the process of selection of an entity for: **'**Project ABHAY ERP website and Mobile APP (Android) development'

This EOI is not an agreement or an offer by the Authority to the Applicants or any other person. The purpose of this EoI is to provide interested parties with information that may be useful to them in the formulation of their proposals and based upon the proposals so received from interested parties a specific Request for Proposal (RFP) can subsequently be prepared by PSCL.

This EOI includes statements, which reflect various assumptions and assessments, arrived at by theAuthority/ Employer in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each bidder may require. As such this EoI may not beappropriate for all persons, and it is not possible for the Authority/ Employer, its employees, or advisers to consider the objectives, technical expertise and particular needs of each and every Applicant who reads or uses this EOI. The assumptions, assessments, statements, and information contained in this EOI, may not be complete, accurate, adequate, or correct. Each Applicant should therefore conduct their own investigations and analyses and should also check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this EOI and consider obtaining independent advice from appropriate source(s).

The information provided in this EOI is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority/ Employer accepts no responsibility for the accuracy or otherwise for any interpretationor opinion on the law expressed herein.

The Authority and its employees and advisers make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI or otherwise; including the accuracy, adequacy, correctness, reliability or completeness of the EOI and any assessment, assumption, statement or information contained therein or deemed to form part of this EOI or arising in anyway in this subject.

The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement any information, objective, assessment, or assumption contained in this EOI.

The issue of this EOI does not imply that the Authority is bound to select an Applicant for the project and the Authority reserves the right to reject all or any of the proposal(s)/ terminate the process at any time, without assigning any reasons, whatsoever.

The Applicant shall bear all its costs associated with or relating to the participation in this process, regardless of the conduct or outcome of the process.

Chief Operating Officer
Foundation for Innovation and Technology Transfer,
IIT Delhi, Hauz Kaus, New Delhi – 110016

Functional Requirements Specification (FRS)

For

**Project ABHAY ERP website and Mobile
APP (Android) development**

1. **Introduction:** Project Abhay is an innovative initiative to enhance India's truck drivers' well-being, health, and road safety. The project focuses on the overall well-being of truck drivers, with a particular focus on vision and social security. This project is tailored to address truck drivers' unique challenges, ensuring they remain safe, healthy and capable of fulfilling their crucial roles in the logistics and transportation sectors. Project Abhay is funded by the Ministry of Road Transport and Highways (MoRTH), led by IIT-Delhi and implemented by the Foresight Society of Human Resource & Development (FSHRD). The aim is to transform Project Abhay into a national program - Mission Abhay, as a flagship initiative to ensure truck drivers' social security and well-being.

2. **The Tech Platform** is not just a tool; it's a comprehensive solution. It will be developed with compatibility between web and mobile applications (Android). The development of this Tech Platform is a crucial mandate of Project Abhay, facilitating real-time data management, follow-ups, community engagement, and strategic planning through integrated data insights. Importantly, this platform is envisioned to evolve into a comprehensive resource for truck drivers, offering various benefits and services for their well-being and continuous learning in the long term.

3. **Purpose:** This document aims to define the functional requirements for the Web Application, a system designed with the user in mind. It is tailored to manage driver profiles, health records, accidents, health camps, and the supply chain for spectacle distribution. The system integrates with third-party portals and supports multitenancy, multilingual content, and mobile access, ensuring stakeholders' seamless and user-friendly experience.

4. **SCOPE:** This Web Application will serve multiple user roles, including Admin, Management, Drivers, and Supply Chain Managers. It will provide features for profile management, health camp scheduling, accident reporting, learning management, and more. It will be used in decision-making, coordination, control, analysis, and visualisation of scheme

implementation and enforcement of process/compliance. It integrates with third-party portals for insurance, fintech, and government services while offering customisable branding for clients through multitenancy.

5. **PHASES:** The system is planned to be implemented in phases: The suggested phases are as under:-

Phase 1	Mobile/Web Applcation with User loging and Admin and WEB SITE Development
	Driver record management to include: - 1. Medical Records including Subscriptions with Medicines and Medical devices 2. Vehicle Records (Basic Data)
	Digital Logbook with Maintenance Schedule record
	Camp Management to include 1. Camp location message to registered Users 2. Camp timings and Schedule 3. Camp Record of Vehicles and Drivers assisted
	Health Camp Management
Phase 2	Supply Chain management
	Inventory Management
	Tracking of spectacle inventory at central and regional warehouses.
	Automated alerts for inventory replenishment.
	Spectacle orders from Campsites, their approvals and work order to vendor.
	Logistics management and tracking to ensure efficient distribution to camps.
Phase 3	**ACCIDENT REPORT MANAGEMENT** 1. Support Services 2. Emergency Roadside assistance 3. Customer Support Management
	API integration with Third party portal 1 Insurance 2. Fintech 3. Govt and citizen Portal

6. **Functional Requirements:** The functional requirements are structured by first outlining the *various modules*, followed by *the user roles and responsibilities*, detailing how each user will interact within those modules.

Note: The application must include multilingual support to ensure it is accessible and useful for all drivers.

7. **Modules (PHASE 1)**

   a. <u>**User Management: The**</u> visualised roles are as under:-

      i. **Admin** The Admin oversees the entire system, managing configurations and user roles and ensuring the system operates smoothly

      ii. **Power User:** Carry out registration, add user, delete users etc

      iii. Users:

         1. Healthcare professionals,

         2. Medical Camp Administrators

         3. Truck Drivers (view-only access)

      iv. Stakeholders

         1. Medical Camp Organizers

         2. Trucking Companies

         3. Health Agencies

   b. **Driver Registration and Profile Management**.

      i. **Description**: Manage driver profiles with their basic details.

      ii. **Key Features**:

         1. **Registration:** Secure registration process with verification and integration with government identity systems (e.g., Aadhaar).

         2. **Profile Management:**

            a. Update personal information, contact details, and emergency contacts.

            b. Automated reminders for document renewals/expiry. (eg. Pollution certificate and Driving license).

   c. **Health and Wellness Module**

      i. **Description**: Manages health records; scheduling, execution, and reporting of health camps for drivers. Focusing on driver health tracking and analysis.

      ii. **Key Features**:

         1. **Health Records:**

            a. Store health records basic data as per pre-defined data.

            b. Medical history, Medical test results, and prescriptions in PDF in a document repository available to the users/Health worker

       c. Reminders for social security renewals, eye testing, and health insurance basds on inputs fed by user/health record worker

       d. Secure access to health records with role-based permissions.

       e. Analytics and reporting on health trends.

    2. **Health Campaigns:**

       a. Health camp scheduling and management.

           i. Create and Manage Camps: Ability to create, update, and delete camp events, including details such as location, date, time, and duration.

           ii. Camp Calendar: Display a calendar view of all upcoming and past camps with options to filter by location, date, or status.

           iii. Notifications and Reminders: Automated notifications and reminders for upcoming camps, including alerts for staff and drivers.

       b. Attendance tracking and health results documentation

       c. Reporting on health camp outcome

           i. **Camp Summary Reports:** Generate reports summarizing camp activities, including the number of drivers tested, types of tests conducted, and outcomes.

           ii. **Inventory Reports:** Track the usage of supplies and equipment during the camp, with reports on items used, remaining stock, and restocking needs.

           iii. **Driver Health Trends:** Analyze health data collected over multiple camps to identify trends and patterns among drivers.

  iii. **Common Features**

    1. **Email and SMS Notification:** A feature within various modules for automated communication.

    2. **Multilingual Support:** A system-wide feature that allows the interface to be accessible in multiple languages

    3. **Dashboards and reporting:** Customizable dashboards and reports should be available at various levels of users for proper reporting analytics.

8. **System Flow Overview**

  a. **User (Driver) Flow:**

    i. **Registration & Login:**

      1. Drivers register on the platform by providing personal details and required documents.

2. Uploaded documents (e.g., Aadhaar, PAN) are verified through government website APIs during registration.

3. Upon successful verification, a login ID is created.

4. Drivers use their Aadhaar-registered mobile number to log in and access their dashboard.

    ii. **Vehicle Management:**

       1. Add vehicle details such as model, vehicle number, chassis number, registration certificate (RC) details, pollution certificate expiry, and more.

       2. Receive notifications for document renewals.

    iii. **Heath System**

       1. Add their health details, like health insurance, ongoing medications, allergies, disabilities (if any), past medical conditions, etc.

       2. Views upcoming health camps scheduled by the Admin.

       3. Attends camps and accesses health records through the system.

       4. Receives notifications about health check-ups and reminders for follow-up actions.

    iv. **Notifications and Alerts**

       1. Drivers will receive notifications for the expiration of their driving license, vehicle registration, pollution certificate, and health insurance payments.

b. **Admin Flow:**

    i. **User Management:**

       1. Manages user accounts, including registration approvals, role assignments, and access levels.

       2. Monitors system activity and manages security protocols.

    ii. **Health System**

       1. Schedules and organises health camps, including:

       2. Assigning resource allocations.

       3. Mentioning Location, Date, Time.

       4. Additional Information. (if any).

       5. Monitors attendance and records health data for each participant.

       6. Push notifications through SMS or email.

    iii. **Notification Management**

       1. Sets up and manages SMS and email notifications for all users.

       2. Ensures timely communication of important events, such as health camp schedules and license renewals.

    iv. **Management Team Flow:**

       1. **Dashboard Access:**

2. Logs into the system to access dashboards tailored to their role.

3. Views analytics on health camps, accident reports, and user engagement.

    v. Driver Profile Management

1. Monitors driver profiles, ensuring all necessary documents and certifications are current.

2. Sets up reminders for renewals, such as insurance and driving licenses.

    vi. Customer Support

1. Manages all support tickets and records issues.

2. Resolves issues and updates the status of tickets as resolved, pending, or active based on the actions taken.

9. Technical Requirements

a. Device Compatibility: The application must be compatible with both Android devices and should be accessible form iOS Browser.

b. API Integration:The application should be capable of integrating with relevant health information systems via APIs to enable data sharing and synchronization.

c. Technology Stacks: The preferred use of **open-source technologies** in alignment with existing GOI policies and practices.

d. Hosting and Server Requirements: The vendor has to cater for providing the hosting environment and it must be capable of

    i. Support high traffic and provide data redundancy and backup solutions.

    ii. Preferably hosted in India to ensure compliance with local regulations.

    iii. Option for seamless switch to NIC servers when required.

e. Security and Data Protection:

    i. Compliance with the Information Technology Act 2000 and relevant rules.

    ii. Data encryption and secure login mechanisms to protect user information.

f. Offline Functionality

    i. Data Syncing: The application should be able to operate offline and sync data automatically when an internet connection is available.

g. Performance and Scalability:

1. Ensure the system can handle peak loads during mass registration and camp events.

2. Provide estimates for peak loads, timings, and frequency.

h. Dependencies

    i. The application requires internet connectivity for data syncing and report sharing.

    ii. The application will need to integrate with external health information systems where applicable.

i. Constraints

i. The application must function in areas with limited or intermittent internet connectivity.

ii. Data storage and processing must comply with regional health data regulations.

10. **Time Lines:** The project will be on agile model and the module delivery schedules would be define. PO issue date is D Day

    a. Discovery: D Day +4 Weeks

    b. Development:-

        i. Web site development and User Module: D Day + 11 Weeks
        Driver Registration and Profile Management

        ii. Health module and Wellness module   D Day +15 Weeks

        iii. Common Features and Go live   D Day +17 Weeks

    c. Debug and Stabilistion: Will happen with all modules launch and by D Day + 20 Weeks

11. **Payment Schedule**

    a. On order: 20%

    b. Sign of on Discovery 20%

    c. Go live for each module 15%,15% and 20%

    d. Final payment   10%

12. **Change request**

    a. Vendor has to give costing for change request for 100 Man Months for each Man Month

    b. Also, Vendor has to give Man month estimate for Phase 2 and Phase 3 also catering for inflation and quote should be valid for 18 Months.

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INSTRUCTIONS TO THE PARTY/PARTIES

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1. **Completeness of Response** Party/Parties are advised to study all instructions, forms, requirements and other information in the EOI documents carefully. Submission of the EoI shall be deemed to have been done after careful study and examination of the EoI document with full understanding of its implications.

2. The response to this EOI should be full and complete in all respects. Failure to furnish all information required by the EOI documents or submission of a EoI documents not substantially responsive will be at the Party/Parties 's risk and may result in rejection of its EOI.

3. **EOI Proposal Preparation Costs & related issues**

    a) The Party/Parties is responsible for all costs incurred in connection with participation in this process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of doucments, in providing any additional information required by FITT to facilitate the evaluation process.

b) FITT will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the EoI process.

c) Other Terms and Conditions

i) This EOI does not commit FITT to award a contract or to engage in negotiations.

ii) Presentation of available existing solution / Software developed (Software developed should be an integrated solution involving multiple activities) by the technically qualified Party/Parties will be reviewed by an evaluation committee of FITT and marks will be awarded by the committee based on the parameters mentioned below:-

S. No.	Criteria	Max. Marks	Minimum Marks needed	Marks obtained
1.	Understanding of Requirements	15	7.5	
2.	Demonstration of developed software solution (currently in use by some clients)	40	20	
3.	Adequacy of proposed approach & methodology for application development, operations / execution, managed services and Maintenance	15	7.5	
4.	Suggested Work plan (For example Gantt chart for all activities with estimated timelines)	10	05	
5.	Number of Similar/large projects implemented	20	10	
6.	Total Score	100	50	
Approach and Methodology will be evaluated based on quality of the presentation/discussions with Party/Parties and the visualized ability to meet the requirement.				

These marks would not be counted on subsequent stages and the RFP document shall be issued to qualified Party/Parties only. FITT decision will be final.

4. The Party/Parties will have to ensure that their queries should reach the Chief Operating Officer, FITT, IIT Delhi by email on or before 08th Oct 2024**. The contact details of the nodal officer are:** Telephone No 011 – 26597164 **or on e-mail id:** coo@fitt-iitd.in, vivekk@iitd.ac.in

5. All queries to be raised will relate to the EOI alone and no queries related to detailed analysis of Scope of work, payment terms and mode of selection will be entertained. These issues will be amply clarified at the RFP stage

6. The preferred mode of delivering written questions to the aforementioned contact person would be through e-mail. In no event will the FITT be responsible for ensuring that Party/Parties enquiries have been received by FITT. The queries by the Party/Parties will be provided in the following format:

S No	Page	Section	Sub Section	Clause of the EOI on which Clarification required	Clarification Required

Responses to Pre-Submission Queries and Issue of Corrigendum

7. FITT will endeavour to provide a timely response to all queries. At any time prior to the last date for receipt of EOI, FITT may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Party/Parties, modify the EOI Document by a corrigendum. The Corrigendum (if any) & clarifications to the queries from all Party/Parties will be posted on the https://fitt-iitd.in

8. Any such corrigendum shall be deemed to have been incorporated into this EOI. In order to provide prospective Party/Parties s reasonable time for taking the corrigendum into account or for any other reason, FITT may, at its discretion, extend the last date for the receipt of EOI Proposals.

Right to Terminate the Process

9. FITT may terminate the EOI process at any time without assigning any reason. FITT makes no commitments, express or implied, that this process will result in a business transaction with anyone. This EOI does not constitute an offer by FITT. The Party/Parties participation in this process may result in short listing the eligible Party/Parties.

Submission of Responses

10. The EOI shall be submitted

    a) In a single sealed envelope superscribed with "**Project ABHAY ERP website and Mobile APP (Android) development**".

<div align="center">Or</div>

11. Through email in PDF format as a single document at coo@fitt-iitd.in, vivekk@iitd.ac.in

    a) (Subject : "EoI for **Project ABHAY ERP website and Mobile APP (Android) development**"

12. This envelope/email should contain EOI proposal and shall consist of supporting proofs and documents as defined in the Pre-qualification section.

13. Party/Parties shall submit all the required documents as mentioned in the annexures including various templates (Form 1 to Form 3). It should be ensured that various formats mentioned in this EOI should be

adhered to and no changes in the format should be done.

Bid Submission Format

14. The entire proposal shall be strictly as per the format specified in this Invitation for Expression of Interest and any deviation may result in the rejection of the EOI proposal. EOI Proposal submission must be received at the address specified below *latest by:* 17 Oct 2024 up to 03.00 P.M.

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Chief Operating Officer

Foundation for Innovation and Technology Transfer,

IIT Delhi, Hauz Kaus, New Delhi – 110016

Or

Email : coo@fitt-iitd.in, vivekk@iitd.ac.in

(Subject : EoI for **Project ABHAY ERP website and Mobile APP (Android) development**)

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15. Any proposal received by the FITT after the above deadline shall be rejected and returned unopened to the Party/Parties. FITT reserves the right to modify and amend any of the above-stipulated condition/criterion depending upon project priorities vis-à-vis urgent commitments.

Short listing Criteria of EoI

16. FITT will shortlist Party/Parties who meet the Pre-Qualification criteria, experience in execution of similar project for Educational Institutions, Govt. organizations and evaluation of demo to be given by the eligible Party/Parties before the evaluation committee of FITT.

17. The shortlisted Party/Parties shall be required to submit their financial bids and the details regarding the same will be provided in the RFP.

18. Any attempt by a Party/Parties to influence the EoI evaluation process may result in the rejection of its EOI Proposal.

Evaluation Process

19. FITT will constitute an Evaluation Committee to evaluate the responses of the Applicants.

20. The Evaluation Committee constituted by FITT shall evaluate the responses to the EOI and all supporting documents & documentary evidences. Inability to submit requisite supporting documents or documentary evidence, may lead to rejection of the EOI Proposal. The Committee may seek additional documents as it deems necessary.

21. Each of the responses shall be evaluated to validate compliance of the applicant according to the Pre-Qualification criteria, Forms and the supporting documents specified in this document.

22. The Party/Parties will be required to make presentation before the Evaluation Committee on technical and operational aspects including the demonstration of their existing capabilities in development of integrated solution to evaluate its suitability for the assignment.

23. The decision of the Evaluation Committee in the evaluation of responses to the Expression of Interest shall be final. The Evaluation Committee reserves the right to reject any or all proposals. Only Shortlisted Party/Parties will be issued the Request for Proposal (RFP) which will be a limited tender.

PRE-QUALIFICATION CRITERIA

S. No.	Pre-Qualification Criteria	Supporting documents to be submitted in EOI
1	The Bidder must be an existing Company registered under the Companies Act, 1956 or a partnership firm registered under the Partnership Act, 1932 or registered under LLP Act, 2008.	a) Certificate of incorporation b) Memorandum and Articles of Associations c) Valid GST Registration Certificate d) Copy of PAN
2	The bidder should be in the business of IT software services for last three years as on date of submission of bid.	Copy of Work Order/ Contract Agreement/Client Testimonial
3	Bidder should have an Average Annual Turnover of Rs. 10 Crores or above for the financial years (FY2020-21, FY2021-22 & FY 2022-23) MSME or Startup is exempted if they provide valid DPIIT registration/MSME certificate.	• Audited Balance Sheets for (FY2020-21, FY2021-22 & FY 2022-23) along with Profit and loss statements • CA Certified Average Annual Turnover for last 3 financial years
4	Bidder must have an experience of minimum (01) Project with minimum project value of 25 Lakhs each in Design, Development and Operation of Web Application for any Government Department/UN or Public Sector Undertaking in the last 3 years	Copy of Work Order/ Contract Agreement/Client Testimonial
5	Bidder shall not be under declaration of ineligibility for corrupt or fraudulent practices/ shall not be blacklisted by Government.	Self-declaration on company's letter head duly signed by authorized personnel should be attached as a documentary proof for the same from all the companies
6	License/Compliance: The Bidder should have valid GST Registration Certificate and PAN No	Copy of relevant certifications should be attached with the bid
7	Consortium Not Allowed	Self- Declaration on company's letterhead duly signed by authorized
		signatory of the bidder should be attached.
8	Bidder shall have at least two of the following certifications: a) CMMI Level 3 or above b) ISO 9001:2015 or above c) ISO/IEC 27001:2013 MSME or startup are exempted	Copy of the valid certificate

BID SUBMISSION FORMS

The Party/Parties are expected to respond to the EoI using the forms given in this section and all documents supporting Pre-Qualification / EOI Criteria. Proposal / Pre-Qualification Bid shall comprise of following forms:

Form 1: Covering Letter with Correspondence Details

Form 2: Details of the Applicant's Operations and Consulting Business

Form 3: Compliance Sheet for Pre-Qualification Criteria

Form 1

Covering Letter on Letterhead of the Party/Parties with Correspondence Details

<**Location, Date**>,

To,

Chief Operating Officer
FITT,
Deans Complex IIT Delhi
 Hauz Khas,
New Delhi – 110016

Subject: EOI for "**Project ABHAY ERP website and Mobile APP (Android) development**".

Dear Sir/Madam,

This is with reference to your advertisement inviting" **Project ABHAY ERP website and Mobile APP (Android) development**". We, the undersigned, offer to provide the services for the same, please find below the details of our agency for your consideration:

S.no.	Information	Details
1	Name of the Contact Person	
2	Address of the Contact Person	
3	Name, designation and contact, address of the person to whom, all references shall be made regarding this EOI.	
4	Telephone/Mobile number of the Contact Person.	
5	Email ID of the Contact Person	
6	Corporate website URL.	
7	Name of the Organization:	
8	Head of the Organization (with designation):	
9	Legal Status (Whether Company, Proprietorship, Partnership, Society/Trust etc.	
10	Address of Head Office:	
11	Number of Offices (including Head Office): India & Abroad	
12	Annual Turnover (in Lakhs): (Last three Years)/MSME (Yes/No)	
13	Years of Operation (in Years):	
14	PAN Number	

15	GSTN	
16	Number of Employees:	
17	Number of Technical Staff(IT)	
18	List of major web based application developed#	1. 2. 3.
19	List of major clients	1. 2. 3.
20	Estimated cost*	1.Cost of Application development 2.Cost of O&M for 5 Years

 * This is a rough cost and would have no bearing on the Financial bid in response to the RFP

Fill up details as per Annexure 1 below

- We are hereby submitting our Expression of Interest. We understand that FITT is not bound to accept any Proposal you receive.
- We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the short-listing process or unduly favours our company in the short listing process, we are liable to be dismissed from the EOI selection process or termination of the contract during the project.

- We agree to abide by the conditions set forth in this EOI.

- We hereby declare that our proposal submitted in response to this EOI is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

 Sincerely,

 < Applicant's Name with seal >
 Name: < < Insert Name of Contact
 person > > Designation:
 Signature:

DETAILS OF SIMILAR WORKS EXECUTED

S No	Name of Work/ Project & Location	Client organization	Cost of Work	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation/Arbitration pending in progress with details	Name, Designation and Address/telephone number of officer	Remarks
1	2	3	4	5	6	7	8	9	10

Name of the Party/Parties :-

Authorized Signatory: -

Seal of the Organization: -

Date:-

Form 2

Details of the Applicant's Operations and Business

	Information Sought	Details to be Furnished
1	Name and address of the bidding Agency	
2	Incorporation status of the Agency	
3	Year of Establishment	
4	Date of registration	
5	ROC Reference No.	
6	Details of registration with appropriate authorities for service tax	
7	Name, Address, email, Phone nos. and Mobile Number of Contact Person	

FORM 3
Compliance Sheet for Pre-Qualification Criteria

S.No			Requirement/Compliance	Provide Compliance details (Yes/No) Ref Page No in EOI Other details, if any	Remarks
1	**LEGAL**				
	A.	1	The Party/Parties must be a Sole proprietor, individual Company/ Firm/ Society registered under Indian Company Act, 1956/ The Partnership Act 1932/ Society Registration Act, 1860.		
		2	Bidding firm is an individual corporation/ company.		
	B	1	The Party/Parties possess the requisite experience, resources and capabilities in providing the services necessary to meet the requirements, as described in the EOI document.		
		2	The bid is complete in all respects and covers the entire scope of work as stipulated in the document.		
		3	Party/Parties s is meeting the Eligibility Criteria		
	C	1	GSTN Certificate		
		2	Income Tax Registration/ PAN Number		
	D	1	Self-attested & valid copy of all the above-mentioned certificates provided		
	E	1	The Party/Parties should be in operation anywhere in India for at least Three Years as on 31-Mar-2022		
	F	1	Black Listing: An affidavit on the appropriate stamp paper by the authorised signatory		
2	**TECHNICAL**				
	A	1	Single Point of Contact Provided		
		2	Executed Similar Projects		

		3	The agency should have been in the S/W Development and execution of similar projects as mentioned in EOI at least for **last three continuous years** and served **at least two clients** (copy of work order to be provided)		
		4	Reference, information and certificates from the respective clients certifying technical, delivery & execution capability of the Party/Parties should be signed and the contact numbers of all such clients		
		5	The Party/Parties must have its own developed integrated software solution. The solution should have been implemented and in use for last two years in at least two Educational Institutions/organisations having its branches/offices/colleges. The completion certificate should be submitted. The assignments from 2 different customers will only be considered.		
		6	Organization should own the complete source code of the software being used for integrated solution		
		7	Self Certified list of manpower engaged along with the designation signed by the authorized Signatory		
3	**FINANCIAL**				
	A.	1	The Party/Parties should have an annual turnover of at least Rs. 10 Crores or above during each of the last three financial years Or MSME /startup exempted		
		2	Copies of audited balance sheets/ profit & loss accounts/ annual reports of last three financial years Or MSME Certificate should be enclosed.		
		3	Income-Expenditure statement for the year (MSME/ startup Exempt)		
		4	Party/Parties should have a positive net worth during the last three financial years (MSME/ startup Exempt)		

Annexure-II

SELF-DECLARATION – NON-BLACKLISTING

(On Non-Judicial Stamp Paper of ₹10/- duly Self attested)

To,

Chief Operating Officer
FITT,
Deans Complex IIT Delhi
Hauz Khas
New Delhi - 110 016, India

Sir,
In response to the EOI Ref No._____Dated_____. **Project ABHAY ERP website and Mobile APP (Android) development**, I/ We hereby declare that presently our Company/ Firm _____is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU/Autonomous Body.

We further declare that presently our Company/ firm_____is not blacklisted and not declared ineligible for reasons other than corrupt & fraudulent practices by any State/ Central Government/ PSU/ Autonomous Body on the date of Bid Submission.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Thanking you,

Yours faithfully,
 Name of the Party/Parties:-
Authorized Signatory:-
Seal of the Organization:-

Date:
Place: